

Kenai Peninsula Fish Habitat Partnership

17 November Meeting Notes

In attendance:

Mike Edwards: USFWS
Miranda Plumb: USFWS
Matt Gray: RBCA
Ricky Gease: KRSA
Mac Minard: KRSA
Ken Tarbox: KAFC
Josselyn O'Connor: KWF

Update from Mac Minard on strategic plan

- 12 different plans out there for us to draw from and use as reference
- Mac feels like we will be able to cover all necessary parts of strategic plan with the people involved in partnership
- Key to being recognized by National Board is to demonstrate our project selection process
- Mention Board liked parts of Mat-Su and Eastern Brook Trout plans but no “best plan” out there

Update from Josselyn O'Connor on web page

- Josselyn has created web site <http://office.kenaiwatershed.org/KPFHP/>
- Will be creating a wiki page to allow people to work on and share documents
- Meeting section will host notes and announcements of up coming meetings, need to get meeting notes to Josselyn and she will upload them to site
 - We still need to develop some standards for note taking
- Everyone should take a look at site and offer their ideas to Josselyn
- Ken Tarbox mentioned changing the pictures on the site to represent fish habitat not fish users
- Mike Edwards mentioned change the wording of Partners to Members
- Any group who wants their logo listed on page need to send logo to Josselyn
- We need to establish some sort of web page committee or single person to handle web page content

General Discussions

- Need to develop a “fact sheet” for partnership, currently on National Page our fact sheet is a fact sheet on the KWF, Mike is willing to take lead on developing fact sheet, Josselyn volunteered to help

- We should be able to draft the description of our geographical description for the strategic plan, no volunteers at this time, Ken mentioned he could do this but is traveling for the next couple of weeks
- Ricky suggested a database to track parties we have sent the letter of interest to, this would allow us to keep membership current and track responses
- Need to do follow up email to people we sent interest letter to, the letter does not have a date for the announcement meeting (11 Dec)
- Need to contact Kelly or Christopher to see if they are willing to introduce NFHAP and our partnership at meeting. Someone mentioned that Robert was working in this?
- Need the agenda for the Dec. 11 meeting, Robert working on this?

Next Call is set for December 1 @ 9:00 a.m. Call in details to follow